



City 8 Compound, Rua Has-Laran, Aldeia Fomento II, Suco Comoro, Dom Aleixo, Dili, Timor-Leste
PO Box : 113, Telephone: +670 73099995 / 73099996

Request for Proposal (RFP)
Supply of Thermal Radiation and Consequences Analysis Software and Inhouse Training
ANP/CS/PROC/RFP/24/011

I. BACKGROUND AND SECTOR OVERVIEW

Autoridade Nacional do Petróleo (ANP) is Timor-Leste public institution, created under Decree Law No. 62/2023 of 6th September 2023, 3rd amendment of Decree Law No. 20/2008 of 19th June, on the establishment of Autoridade Nacional do Petróleo. The ANP is mandated to manage and regulate petroleum activities in the Timor-Leste area, both offshore and onshore and the area governed under the Greater Sunrise Special Regime, including supervising and regulating among others (1) Carbon Capture, utilization and Storage (CCUS), (2) Production, storage, transport and marketing of hydrogen and other related activities, (3) Production, storage, transport and marketing of synthetic fuels and other related activities in accordance with the amended Decree-Law, the Timor-Leste Petroleum Activities Law, Maritime Boundary Treaty.

The ANP is to establish and supervise compliance with the enacted rules and regulation covering the exploration, development, production, transportation, processing, and distribution of petroleum natural gas resources. It is also tasked to develop a strong petroleum management institution in Timor-Leste.

II. OBJECTIVE & SCOPE OF WORK

The ANP wishes through this RFP to select and engage a vendor to provide below services:

1. To assist downstream directorate in the supply of Thermal Radiation and Consequences Analysis Software.
2. To provide an inhouse training on the usage of Software.

III. ASSESSMENT CRITERIA

Interested vendor/company is requested to provide the following information in their proposal and indicate the abilities to deliver the services:

1. A statement confirming the capacity to perform the scope of work.
2. Work Program/Timeline.
3. Proposed Methodology on delivering the services.
4. Statement of any potential Conflict of Interest.
5. Business Registration (International/National).

6. Declaration of any affiliation with local company (if any).
7. Company Organization Structure.
8. Bank Statements within the last 3 months transaction from the date of the proposal submission (Not Apply for International Reputable Companies).
9. The proposed remuneration or quotation;
 - Financial Proposal in USD lump sum figure for each SoW and for international vendor shall be inclusive of 10% Timor-Leste Withholding Tax.
 - Any incidental out of pocket expenses, such as travel, and accommodation must be included in the overall fixed price fees submitted;
 - No amount other than the agreed price shall be paid.

Note:

- *The proposal to be submitted to ANP shall be written in English and shall be written in sequence/following the numbering in the selection criteria outlined above.*
- *While price is an important factor, it will not be the primary consideration in evaluating responses to this RFP.*

VI. SUBMISSIONS

A Request for Proposal should be in sealed envelope, mark “**Confidential**” and mentioned the procurement reference number for the attention of Procurement Sourcing Officer and submitted as follow by E-mail procurement@anp.tl, hand or courier to:

**City 8 Compound, Rua Has-Laran, Aldeia Fomento II,
Suco Comoro, Dom Aleixo,
Dili, Timor-Leste
PO Box : 113
ANP website: www.ANP.tl**


V. CLOSING DATE

The bidding process will be closed on **Friday, 16th of August 2024** at 16.00 hours Timor-Leste time. Late applications are not considered.

VI. FURTHER INFORMATION

Questions or requests for further information should be made by letter, email or fax and directed to procurement.queries@anp.tl or through phone +670 73099995/+670 73099996.

Dili, 5th of July 2024


Humberto Pereira
Procurement Manager